

CREDITON HAMLETS PARISH COUNCIL

Minutes of the Crediton Hamlets Parish Meeting held at the Boniface Centre, Crediton on 1st June 2026

Present: Cllr Beasley, Cllr Cole, Cllr Mortimer, Cllr Parker (Chair), Cllr Price, Cllr Stevens, Cllr Yarnold, Cllr Binks (MDDC), Cllr Cairney (DCC) and Charlotte Long (Clerk).

Members of the public in attendance : None

1. To receive and accept apologies

Apologies were received from Cllr Brimacombe and Cllr Vigers.

2. To receive declarations of personal and disclosable pecuniary interests in respect of items on the agenda

No declarations received.

3. Public Discussion

None

4. Crediton Hamlets Parish Council Meeting Minutes 5th May 2026 – to consider the approval of the minutes as a correct record

It was resolved to **approve** the minutes as a correct record.

5. To receive a report from MDDC Councillors – For information only

Cllr Binks reported that a new leader, Cllr David Wulff, had been appointed to MDDC in the interim to a future by-election.

6. To receive a report from the DCC Councillor – For information only

Cllr Cairney distributed a leaflet by Fostering Devon as DCC are seeking to recruit more foster carers.

Cllr Cairney distributed "Pothole Handbook" which outlines pot-hole parameters and the DCC Road Warden scheme; he added that he had attended a pot-hole on-site session where potholes in Neopardy had been repaired – Councillors expressed their thanks and stated that they had previously declined to join the scheme but they would be willing to give it some more consideration.

Cllr Cairney stated that he had attended a site meeting at Westonlea with DCC Highways and Crediton Town Councillor (apologising that an invitation to CHPC to attend had erroneously not been sent). It was agreed by all parties that traffic on Westwood Road is generally too fast – Cllr Cairney suggested that traffic calming measures could be considered. It was **resolved** that double yellow lines, which will be financed by Crediton Town Council, should be installed first and the situation be re-assessed prior to any further traffic calming measures being undertaken.

Cllr Cairney advised that it is proposed to replace the roundabout at Tesco junction of A377 and work would be carried out between 09.45am and 03.45pm daily for 2-3 months whilst the work is being undertaken. Councillors asked to be advised of proposed diversion proposals.

7. Mid Devon District Council Planning Applications – To consider the following application(s) upon which the Council has been asked to comment:

Reference: 26/00649/FULL
 Proposal: Erection of Dwelling and associated works
 Location: 11B Yeo View, Yeoford, Crediton
 Applicant: Ms D Keenor

It was noted that there were no objection or notes of support submitted on MDDC planning portal.

It was resolved to **support** this application.

8. Mid Devon District Council Planning Applications – To note that consent has been granted for the following applications with conditions as filed:

Reference: 26/00393/LBC
 Proposal: Listed Building consent for new roof following fire damage.
 Location: Hollacombe Farm, Hollacombe, Crediton
 Applicant: Mr and Mrs Cooper

Signed
 Chair

Date

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Reference: 26/0096/HOUSE
 Proposal: Erection of rear and side extensions following demolition of part of existing garage and replace garage roof to pitched.
 Location: Priestcott, Posbury, Crediton
 Applicant: Mr and Mrs Rowden

Reference: 26/00464/HOUSE
 Proposal: Retention of Garden Shed in Front Garden
 Location: 16 The Oaks, Yeoford, Crediton
 Applicant: Mrs C Masson

Reference: 26/00523/TPO
 Proposal: Application to reduce crown of 1 multi-stemmed Willow by approx. 7-8m and to lift the crown by approx. 3-4m, protected by Tree Preservation Order 21/00002/TPO.
 Location: 13 The Oaks, Yeoford, Crediton
 Applicant: Mr Adam Williams

9. Mid Devon District Council Planning Enforcement Notice - To consider Appeal under Section 174.

Reference: 23/00018/RURAL
 Location: Pumping Station, Uton. Crediton
 Appeal Start date: 5th May 2026
 Appellant: Mr K J Mears

It was noted that an appeal has been registered in relation to the issued Enforcement Notice (appeal letter forwarded to Councillors ahead of the meeting).

It was noted that the Appeal Decision (Dismissal) had been issued on 27.05.2025 more than 8 months prior to the issue of the Enforcement Notice on 17.02.2026 and taking into account the intervening period between the Enforcement Notice and this latest appeal more than 11 months had passed in which time the appellant has taken no action to comply with cessation of unapproved land-use or removal of materials, buildings etc therefore Councillors considered that an extension of time is not justifiable.

It was unanimously agreed **not to support** this appeal.

10. Annual Internal Audit Report 2025/26 – To note the contents (report forwarded to Councillors ahead of meeting)

Councillors had previously read the Annual Internal Audit Report together with Internal Auditor's report.

The Clerk reported that the audit went very well with no concerns raised. Councillors noted the Auditor's suggestions regarding moving to internet banking and opening of an interest bearing bank account.

The **Clerk** was instructed to follow up moving bank account to Unity Trust Bank.

Councillors noted the invoice submitted by the Internal auditor with her report in the sum of £76.30 and resolved to **approve** this payment.

11. Certificate of Exemption 2025/26 – To resolve to certify that the Council is exempt from the limited assurance review under S9 of the Local Audit (Smaller Authorities) Regulations 2015 (Certificate circulated to Councillors ahead of the meeting)

The Clerk reported that the higher of the Council's gross income or gross expenditure did not exceed £25,000 for the year ending 31st March 2026. It was **unanimously agreed** to certify that the Council is exempt from the limited assurance review.

Clerk to submit the Certificate of Exemption to the External Auditor by end of June.

12. Annual Governance Statement 2025/26 – To consider, approve and sign the statement (statement circulated to Councillors ahead of meeting)

Councillors had previously read the Statement and were content that the Council has a sound system of internal control.

It was **unanimously agreed** to approve and sign the statement.

Signed
 Chair

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13. Annual Accounting Statement 2025/26 – To consider, approve and sign the statement (statement circulated to Councillors ahead of meeting) and to confirm period for exercise of public rights.

Councillors had previously read the statement and noted that amendments should be made to Box 1 to read £18,299 and Box 8 to read £20,052.

Subject to the above amendments it was **unanimously agreed** to approve and sign the statement.

Clerk to publish the Council's accounts and governance return for the exercise of public rights for a period of 30 consecutive days to include the first 10 days of July as required by law.

14. Risk Assessment – To review the Council's risk assessment (circulated to councillors ahead of the meeting)

Councillors had previously read the document and it was resolved to **approve** it.

Clerk to forward DALC contact details and clerk email password for laptop to Cllr Parker.

Clerk to update web-site.

15. Defibrillators at Venny Tedburn & Woodland Head – To confirm defibrillators have been checked for report to The Circuit.

Cllr Price reported that the defibrillator at Woodland Head is checked at the beginning of every month and confirmed that it had been checked on 01.06.2026 and all is in order. **Clerk** to update The Circuit.

Update on Venny Tedburn defibrillator remains outstanding – the Clerk reported that notification had been received from the Circuit stating an urgent request from South West Ambulance Service to confirm to The Circuit that this defibrillator is emergency ready – **Cllr Vigers** to confirm.

16. Grant to Crediton Boniface Rotary – To consider grant of £125 to be given to the Rotary.

The Clerk confirmed that grant of £125 is within the Budget.

It was resolved to **approve** this grant.

17. Update on Yeoford station – To approve expenditure for purchase of planting.

Cllr Yarnold updated the meeting on progress of installation of bug hotel and associated planting.

The Clerk confirmed that the application for £150.28 for planting is within budget leaving approximately £150 remaining for planting for the rest of this financial year to 31.03.2027.

18. Update on Phone-box in Yeoford Village – To review BT proposals

The Clerk reported that BT had reconnected the phone-box which now facilitates free UK landline and mobile calls, BT propose to renew the electrics & lighting and re-paint the box before end of October.

19. New Noticeboards – To consider proposed new noticeboards at Woodland Head and Hookway.

It was noted that notices displayed in Hookway and Westonlea noticeboards had not been updated since 2023.

It was **agreed** that subject to legal requirements the notice boards at Hookway and Westonlea should be removed.

Clerk to check and report back on minimum legal requirement for number of noticeboards in the parish.

20. Neopardy Bridge – Update on response from DCC Highways (copy of email dated 20.05.26 forwarded to Councillors ahead of meeting)

The Clerk reported that prompt response had been received from DCC Highways who have confirmed that repair and restriction works will start on the bridge at the end of June and will be in place until March 2027.

Signed
Chair

Date

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21. Accounts 2025/2026 – to approve the following payments

Clerk pay (C Long – May)	£ 307.32
HMRC (May)	£ 76.00
Lloyds Bank Charges (10 March to 09 April)	£ 5.25
Station Planting (Refund to Cllr Yarnold)	£ 150.28
Replacement batteries for “Duck” defibrillator (Refund to Clerk)	£ 33.49
AVG - Ref:AGAP1682913385 (Refund to Clerk)	£ 54.99
AVG – Ref: AGP2125760490 (Refund to Clerk)	£ 50.99
Crediton Boniface Rotary (Grant)	£ 125.00

It was resolved to **approve** these payments.

22. To receive a report from the Chair – for information only

Cllr Parker stated that given the funds on reserve Councillors should give consideration to suitable projects that can be undertaken to benefit the parish including undertaking road repairs.

23. To receive a report from Councillors – for information only.

Cllr Beasley stated that she will not be able to attend the next Cluster meeting on 8 June and asked for another councillor to attend.

24. Correspondence/Clerk's Report - Clerk to report.

The Clerk reported that the Council had been contacted by Dragon WiFi regarding installation of wifi extension antennae which extend mobile signals in rural areas.

It was agreed that the **Clerk** should contact Dragon to organise a presentation.

25. Next Meetings: 6th July (Yeoford Community Hall)
 7th September (Boniface Centre)
 5th October (Yeoford Community Hall)
 2nd November (Boniface Centre)
 7th December (Yeoford Community Hall))
 (all meetings commence at 7.30 pm unless otherwise stated).

Signed
 Chair

Date

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