

**CREDITON HAMLETS PARISH COUNCIL**

**Minutes of the Annual Meeting of Crediton Hamlets Parish Council held at Yeoford Community Hall on Tuesday 5th May 2026**

Present: Cllr Beasley, Cllr Brimacombe, Cllr Mortimer, Cllr Price, Cllr Parker, Cllr Stevens and Cllr Yarnold

In attendance: The Clerk and 6 members of the public

**1. To elect the Chair of the Council and receive the Chair's Declaration of Acceptance of Office**

Councillor Parker was elected as the Chair of the Council (Proposed – Cllr Yarnold, Seconded – Cllr Price).

The Declaration of Acceptance of Office was signed and received.

**2. To elect the Vice Chair of the Council and receive the Vice Chair's Declaration of Acceptance of Office**

Councillor Price was elected as the Vice Chair of the Council (Proposed – Cllr Yarnold, Seconded – Cllr Beasley).

The Declaration of Acceptance of Office was signed and received.

**3. To receive and accept apologies**

Apologies received for reasons given and accepted from Cllr Cole, Cllr Vigers, Cllr Binks (MDDC) and Cllr Cairney (DCC)

**4. To receive declarations of personal and disclosable pecuniary interests in respect of items on the agenda**

None declared.

**5. Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda

None

**6. Crediton Hamlets Annual Parish Council Meeting Minutes 6<sup>th</sup> May 2025** – To consider the approval of the minutes as a correct record

It was resolved to approve the minutes as a correct record.

**7. To confirm the appointment of signatories for cheque payments** (currently Cllrs Mortimer, Stevens and Cole)

It was resolved to confirm Councillors Mortimer, Stevens and Cole as signatories.

**8. To review Committee structures and appoint members to serve on Committees**  
(currently a joint HR & Finance Committee – Cllrs Mortimer, Parker, Stevens and Vigers)

It was resolved to appoint Councillors Mortimer, Parker, Stevens and Vigers as members of the joint HR & Finance Committee.

**9. To confirm representatives on Crediton United Charities** (currently Cllrs Cole and Vigers)

It was resolved to confirm Councillors Cole and Vigers as representatives.

**10. To review the Council's Asset Register** (circulated to Councillors with agenda)

It was resolved to approve the Asset Register as circulated. **Clerk** to action.

**11. To review the Council's insurance policy** (schedule circulated to Councillors with agenda)

The Clerk stated that the policy is under a three year agreement ending 06 July 2028 with premiums paid annually.

The printer is insured under office contents and the flood marker and road signs are all under the excess.

**12. To obtain Councillors' consent to receiving agendas by email**

Consent received from all present.

**13. To agree the dates of the 2026/27 Council meetings:** 1<sup>st</sup> June 2026, 6<sup>th</sup> July, 7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November  
7<sup>th</sup> December, 4<sup>th</sup> January 2027, 1<sup>st</sup> February, 1<sup>st</sup> March 5<sup>th</sup> April

All dates agreed.

**14. Date of next Annual Meeting:** Tuesday 4<sup>th</sup> May 2027 (Tuesday due to bank holiday)

Signed .....

Date .....

These minutes are draft until signed as a true account of the meeting.