

CREDITON HAMLETS PARISH COUNCIL

Minutes of the Annual Meeting of Crediton Hamlets Parish Council held at Yeoford Community Hall on Tuesday 6th May 2025

Present: Cllr Brimacombe, Cllr Cole, Cllr Parker, Cllr Stevens (Chair), Cllr Vigers and Cllr Yarnold

In attendance: the Clerk and two members of the public

1. To elect the Chair of the Council and receive the Chair's Declaration of Acceptance of Office

Councillor Stevens was elected as the Chair of the Council (Proposed – Cllr Yarnold, Seconded – Cllr Vigers). The Declaration of Acceptance of Office was signed and received.

2. To elect the Vice Chair of the Council and receive the Vice Chair's Declaration of Acceptance of Office

Councillor Parker was elected as the Vice Chair of the Council (Proposed – Cllr Stevens, Seconded – Cllr Brimacombe). The Declaration of Acceptance of Office was signed and received.

3. To receive and accept apologies

Apologies received for reasons given and accepted from Cllr Beasley, Cllr Mortimer, Cllr Price, Cllr Binks (MDDC) and Cllr Chenore (MDDC).

4. To receive declarations of personal and disclosable pecuniary interests in respect of items on the agenda

None

5. Public Discussion: an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda

None

6. Crediton Hamlets Annual Parish Council Meeting Minutes 7th May 2024 – to consider the approval of the minutes as a correct record

It was **resolved** to approve the minutes as a correct record.

7. To confirm the appointment of signatories for cheque payments (currently Cllrs Mortimer, Stevens and Cole)

It was **resolved** to confirm Councillors Mortimer, Stevens and Cole as signatories.

8. To review Committee structures and appoint members to serve on Committees (currently a joint HR & Finance Committee – Cllrs Mortimer, Parker, Stevens and Vigers)

It was resolved to appoint Councillors Mortimer, Parker, Stevens and Vigers as members of the joint HR & Finance Committee.

9. To confirm representatives on Crediton United Charities (currently Cllrs Cole and Vigers)

It was **resolved** to confirm Councillors Cole and Vigers as representatives.

10. To review the Council's Asset Register (circulated to Councillors with agenda)

It was **resolved** to approve the Asset Register as circulated. **Clerk** to action.

11. To review the Council's insurance policy (schedule circulated to Councillors with agenda)

The Clerk explained that the policy is up for renewal in July when it will be the end of the three year agreement. The printer is insured under office contents and the flood marker and road signs are all under the excess. **Clerk** to action renewal.

12. To obtain Councillors' consent to receiving agendas by email

Consent received from all present.

13. To agree the dates of the 2025/6 Council meetings – 2nd June, 7th July, 1st September, 6th October, 3rd November, 1st December, 5th January, 2nd February, 2nd March, 7th April

All dates agreed.

14. Date of next Annual Meeting: Tuesday 5th May 2026 (Tuesday due to bank holiday)

Signed

Date