

**CREDITON HAMLETS PARISH COUNCIL**

Clerk: Rachel Hodder Higher Penstone Farm Colebrooke Crediton EX17 5JR

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Chair: Cllr J Stevens

To Crediton Hamlets Parish Councillors

You are hereby summoned to a meeting of **Crediton Hamlets Parish Council** which will be held at the Boniface Centre, Crediton on **Monday 3<sup>rd</sup> February 2025** commencing at 7.30 pm. Members of the public and press are invited to attend the Parish Council meeting.

**Rachel Hodder****Clerk****27<sup>th</sup> January 2025****AGENDA****1. To receive and accept apologies****2. To receive declarations of personal and disclosable pecuniary interests in respect of items on the agenda**

- Councillors are reminded of the need to update their register of interests
- To declare any personal interests in items on the agenda and their nature
- To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)

**3. Public Discussion:** an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chairman. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in Committee.

**4. Crediton Hamlets Parish Council Meeting Minutes 6<sup>th</sup> January 2025** – to consider the approval of the minutes as a correct record**5. To receive a report from Cllr Letch (DDC)** - for information only**6. To receive a report from MDDC Councillors** – for information only**7. Mid Devon District Council Planning Applications** – to consider the following applications upon which the Council has been asked to comment:

Reference: 24/01758  
 Proposal: Erection of single storey front elevation  
 Location: 4 Dunscombe Cottages Newton St Cyres  
 Applicant: Mr T Richards

**8. Mid Devon District Council Planning Applications** – to note that consent has been granted for the following application with conditions as filed

Reference: 24/01760  
 Proposal: Variation of condition 2 of planning permission 23/01124 (Erection of two storey extension) to extend first floor elevation above garage  
 Location: 17 Yeoford Meadows Yeoford  
 Applicant: Mr & Mrs Harper

**9. MDDC Community Risk Register** – to consider the new Community Risk Register upon which the Council has been asked to comment (register circulated to councillors with January agenda)

Cllr Stevens/Cllr Parker to report

**10. Internal Audit for 2024/5 Financial Year** – to resolve to appoint Mrs Penny Clapham as the Council's Internal Auditor and to sign and return the Auditor's letter of engagement

Clerk to report

**11. Gritting of Roads** – to discuss the gritting of the road between Cheriton Bishop and Yeoford and agree associated actions

Cllr Beasley to report

**12. Warning signs for Hookway** - to receive an update and agree associated expenditure

Cllr Parker to report

**13. Blocked roadside drains in the Parish** – to discuss blocked roadside drains (which contribute to unacceptable flooding) and agree associated actions

Cllr Yarnold to report

**14. Yeoford Station** – to consider making a grant for the planting of pots to improve the appearance of Yeoford Station and whether the Council should join the Community Rail Network for a fee of £25 plus VAT

Cllr Yarnold and Clerk to report

**15. 2025 Annual Parish Council Meeting and Annual Parish Meeting** – to agree dates

Clerk to report

**16. Accounts 2024/2025** – to approve the following payments and note the following receipts

**Payments**

Clerk pay (January)	£372.50
Citizens Advice (grant)	£400
Andrew Deptford (defibrillator and cabinet for Venny Tedburn)	£1614
Stephens Scown (VAT invoice for transfer of cemetery/car park)	£350

**Receipts**

DCC Locality Fund – grant for Venny Tedburn defib	£500
Legacy	£1000
Yeoford Hearty Hearts – grant for maintenance of defib at The Duch	£500.65

**17. To receive a report from the Chair** – for information only

**18. To receive a report from Councillors** – for information only

**19. Correspondence/Clerk's Report**

**20. Next Meetings:** 3<sup>rd</sup> March (Yeoford Community Hall), 7<sup>th</sup> April (Boniface Centre), 6<sup>th</sup> May (Tuesday due to Bank Holiday) (Yeoford Community Hall), 2<sup>nd</sup> June (Boniface Centre), 7<sup>th</sup> July (Yeoford Community Hall), 1<sup>st</sup> September (Yeoford Community Hall), 8<sup>th</sup> October (Yeoford Community Hall), 3<sup>rd</sup> November (Boniface Centre), 1<sup>st</sup> December (Yeoford Community Hall) (all meetings commence at 7.30 pm unless otherwise stated).